

CRM Contract Reference No.: **CRM-0026**

Name of the action: "GREEN COMPLAINT FOR ENVIRONMENTAL JUSTICE"

Name of CRM beneficiary: Citizen's Association FLOROZON Center for Environmental Democracy

Terms of Reference for thematic expert for Activity 1 - Organization of a capacity-building workshop "Effective Practice of Environmental Justice"

Project Action Description	
General information for action	For the purposes of building the capacities of the representatives of the Office of the Ombudsman and CSOs, a two-day capacity-building workshop will be organized titled "Effective Practice of Environmental Justice". The workshop will have input by panelists from the ministries of justice, environment and physical planning, the Office of the Ombudsman and the state prosecutor's office. The training provided at the workshop will enable all stakeholders to better represent and protect citizens' access rights to environmental justice.
Scope of the work	
General description of the assignments	Preparation and implementation of capacity building workshop
Tasks:	<ul style="list-style-type: none"> • Preparatory meetings with the project implementation team • Preparation of methodology, content, training materials and other activities connected with the implementation of the workshop for 40 participants • Implementation of the two-day workshop • Submitting a report for the implemented activities during the engagement
Outputs/deliverables	Methodology and content for implementation of two-day workshop for 40 people, which with the following content/topics: <ul style="list-style-type: none"> • "Presentation of the national legal framework on the environment" • "Existing/current legal procedures, methods and remedies for access to environmental justice" • "EU <i>acquis</i>, methods and practices – EU Ombudsman" • "Environmental case law in Hungary (and existing legislation)" • "Methods and tools of effective complaints handling and practical issues of effective investigation" • "Cooperation between the Ombudsman and civil society and the role of CSOs and accountability to the civil society" • Debate/report of the workshops • Adoption of conclusions for drafting of position paper
Logistics and timing	
Location	North Macedonia
Start date	The expert will commence only after the approval of TA CRM team signing of the contract.
Implementation	The expert must be independent and free from any conflict of interest.



period	The assignment is to be implemented between 25 th September – 20 th October 2023	
Working days	Up to 4 working days according to the Budget of Action 4. Activity Costs, 4.1 Costs of conferences/seminars/other events, 4.1.1 Fee for International Thematic Expert on Access to Environmental Justice	
	Deliverables/outputs	WDs
	Preparatory meetings with the project team and preparation of methodology and content for the two-day workshop	2
	Implementation of two-day workshop	1,5
	Preparation and submission of final report	0,5
	Total	4
Expert profile and selection criteria		
Qualifications and Skills	<ul style="list-style-type: none"> • University degree in law, public administration, political sciences, social science, economics; • Good knowledge of computer applications especially MS Office package; • Fluency in English language 	
General professional experience	<ul style="list-style-type: none"> • Ability to go beyond established procedures and models and propose new approaches • At least five previously developed and implemented workshops on environmental justice • At least five years of experience in the area of environmental justice and law • Demonstrated skills of preparing quality methodology and content for workshops and trainings; • Demonstrated skills for implementation of quality workshops and trainings 	
Specific professional experience	<ul style="list-style-type: none"> • International experience in the field of environmental justice • Experience in European environmental practices and methods, and the green justice of the EU • Experience in the work of the Hungarian Ombudsman with regards to environmental justice 	
Evaluation criteria	The following grid will be conducted during the evaluation process:	
	Requirements	Score
	Qualification and Skills	20
	General professional experience	30
	Specific professional experience	50
	Total	100
Reporting		
Language	All reports and outputs must be delivered in English language	
Who can apply?	Legal entities and Experts	
How to apply?	Legal entities must apply with portfolio and CV from the expert they plan to engage, proof of legal status, proposed methodology and financial offer.	



	Experts need to apply with professional CV, portfolio (references from previous eligible experience), proposed methodology and financial offer.
Where and When to apply?	Online on project@florozon.org.mk or contact@florozon.org.mk or By hand on the premises of CED Florozon on Str. Nikola Parapunov No. 41/102, 1000 Skopje Deadline for receiving offers is 18 th September 2023

No. 0302/72-3

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